

**Community Development Society  
Executive Committee Meeting  
June 15, 2011**

**1:00 p.m. CST**

**Meeting Notes**

***TO DIAL INTO THE CALL, DIAL 1-815-753-0013***

***Norm, Sharon, Linda, Brent***

***Late:***

***Missing: Mary***

***Staff: Lori***

***Meeting called to order at 1:03 pm***

**I. Call to Order and Approve Agenda:** Norm

No changes to the Agenda

**II. Consent Agenda (Information only, minimal discussion)**

- a. Review of Minutes Mary
- b. AOM Monthly Report Lori

**III. Treasurer's Report:** Linda

- a. May Financials

**IV. Conference Update and Last Minute Issues** Brent

- a. Complete Conference Volunteer List Lori
- b. Registrations and Promotion Brent
- c. Agenda Topics for Business Meetings Norm

**V. Old Business**

- a. 2011 Conference Update Brent

- b. Webinar Committee Chairperson Norm
- c. POG Revisions Sharon

**VI. New Business**

- a. Search for Journal Editor Norm
- b. Replace Christina's Position Norm

**Adjourn**

**May Financials:**

**Linda**

Too early for the conference registrations to come in. because this is May, not seeing the dues yet. Dues are marked in the deferred account until July 1. Brent commented that we will make a larger push at the conference during the business meeting. Have the report through June for the board meeting and business meeting. Will also have an Endowment report

**Conference Update:**

**Brent**

Brent reported that he went to Starkville yesterday and hammered out a lot of details including issues with competing sessions and making sure our ducks are in a row as far as the program goes. Everything went out for the second time and are making changes that weren't picked up the first time. Things are starting to come together. Brent is hopeful we are done with the program. The program needs to go to the printer by July 10. Done with the heavy lifting. Now just a process of revise and so forth. Make sure the big time speakers are confirmed. Solid on workshops, plenary's and its coming together nicely. Opportunities for blogging and creating a virtual presence. Capturing papers and trying to figure out the best use of that. Are we do a formal proceedings? We will be capturing the presentations on flash drives and using special issues of the various journals will capture the paper presentations. Push is now to get folks registered. Pricilla asking for a discounted rate for the Mexican Consulet.

Volunteers will come from both CDS and RSS. A/V will be covered by RSS. Lori will work with John Gulick and Ken Pigg on coordinator session chairs (moderators).

**Business Meetings:**

**Norm**

List of items to get ready for the board meeting and Norm asked for suggestions to get organized.

The board is coming in Wednesday, so they will meet all day and then the next morning from 8-10. The MLW will start after so anyone registered to go on a MLW will be able to go.

Lori to send Sharon the photos of the scholarship winners.

Want the onsite program to be nicely done. Lori asked Norm for an article and Lori to get with Gisele to get something for the awards

### **Webinar Committee Chairperson:**

**Norm**

James Wilcox will co-chair but Norm isn't having luck finding a chair. Connie indicated she could co-chair, but we need strong leadership. Mary indicated she would do an electronic survey to ask for topics. By July, need to have it locked in. Kurt Mantonya but may be a conflict of interest for Heartland doing a webinar for a non-for profit. If CDS hosts a webinar, it needs to be really interesting to where people will pay because there are too many options for webinars at no cost. There are topics unique to the members. [thing I have to report is that I plan to get a surveymonkey out with some webinar suggestions. Milan looked over what I had and made some suggestions which I will incorporate.](#)

Do we maintain the committee? If so, are we willing to just provide webinars and not expect to make money? Should Norm approach James and Kurt to chair the committee? Yes, as long as Kurt is clear there shouldn't be a conflict of interest. We aren't going to be able to make money on them, but we can provide quality webinars. Norm is willing to call and talk with him. Would have to balance the budget on this basis. Norm asked to call and get Heartland Center on board so there aren't potential conflicts.

### **POG Revisions:**

Great and will be taken to the July meeting and will be added to the Agenda and get it locked in. Updating the by-laws may be too extensive to work on before then too. But, they need amended. There may need to be a major by-law rewrite. Can't get it ready by the July meeting. Has to go to the membership 45 days prior to the business meeting. Doesn't really need to be approved at the business meeting. Have to look and see how the by-laws say changes are done. Norm will put it in as 2012.

### **Journal Editor Search:**

Draft was sent out. Clean up the draft we have now. Need to publicize it. need something available in case it's asked. T&F will have a display, put the sign-up sheet at the display. There are at least 2-3 opportunities to talk about the fact we need a new editor.

Christina's position:

Most of the board have responded that they agree to ask James Wilcox to serve on the board to fulfill her term.

Program: silent auction all day, norm's message, award winners, scholarship winners

Process for the business meeting? POG changes, Membership report, financial report, other reports should be paragraph on paper and made available to people.

Have membership applications on the tables during the business meeting

Do both the printed award program and information about the recipients in the onsite program.

Pricilla may have access to lcd projectors?

Special invitation about CDS events to go through Constant Contact.

Meeting adjourned at 3:02. Free shuttle from the hotel.