

**CDS BOARD MEETING
MARCH 21, 2012
MINUTES**

Members Present: Brent Hales, Bo Beaulieu, Tim Collins, Connie Loden, Tony Gauvin, Chris Marko, Sharon Gulick, Steve Jeanetta, Anne Silvis, Joyce Hoeling, Paul LaChapelle.

Staff Present: Lori Landry and Dawn Kennedy.

Beaulieu moved, seconded by Gulick to accept the minutes of the February 15 meeting.

Business Office Report - Landry gave the Business Office report. Abstracts are in for the Conference. Electronic notification has gone out. The contract has been signed for the 2013 conference at the Frances Marion Hotel in Charleston, SC. There are 254 paid memberships to date. The new Business Office manager will be Dawn Kennedy.

Treasurer's Report - Hales provided the Treasurer's report on behalf of Jeanetta. Two conference sponsorships have been received. US Bank and CS Coop each provided \$5,000. Cash flow projection column now includes report for endowment fund. Hales reported Jeanetta sent an email saying the conference account was looking good. There is \$80,000 in cash-on-hand. Beaulieu moved, seconded by Loden to accept the Treasurer's Report.

Awards Committee – Loden reported that the deadline has been extended to the end of March for awards and that some categories have no nominees.

Communications Committee – Silvis reported that the journal editor search is underway and several will be interviewed. Collins reported that he will continue to edit The Vanguard through 2013 and that the number of individuals receiving The Vanguard has doubled with 30% of visitors clicking on articles. Constant Contacts is being used to track usage. Hoeling reported that submissions are needed for CD Practice and that the websites need to be linked. Google Analytics is being used to track usage on the CD Practice website.

Finance Committee – Gauvin reported on the Endowment Fund's contributions, balances, and distributions. Unrestricted funds are the bulk of donations. Thirty people donated outside of the conference auction. A couple of large donations were from chapters that have folded. Can't distribute more than 5% of balance or in excess of annual donations. Board members are expected to make a contribution.

Membership Benefits Committee – Marko reported that memberships are increasing. Election results will be available by May 1.

International Committee – Esther Farmer to serve as liaison.

Program and Planning Committee – Beaulieu reported that the conference theme for next year will be regional innovation and sustainability. May include HUD and DOL regional strategies. Talks are still ongoing with Tim Borich of NACDEP about a joint NACDEP/CDS conference in 2014.

Cincinnati Conference – Gulick reported that the Federal Reserve Bank will pay for printing the program. Opening and keynote speakers have been confirmed and none are charging anything other than travel expenses. Don Macke will be the opening speaker. A doctor (?) from Cincinnati will be speaking about using Appreciative Inquiry with inner-city youth. \$1,500 has been budgeted for speaker's fees available to the Program Committee if needed. There have been 146 submissions for the conference. Expecting the Mark Peterson workshop, 30 papers, 31 projects and 12 panel presentations. Should be a total of 120 presentations. Registration will be open in a couple of weeks.

Webinars – LaChapelle reported that Kurt Mantonya will be providing webinars in May, June and July. The next set of webinars will be provided by LaChapelle, Milan Wall and Mary Emery. Topics will include social networking, Facebook sites, and website development.

Other Business – A discussion was held regarding whether there will be a special conference rate for presenters. No decision was made. Kennedy reported that assistance is needed for graphic layout and editing for the Journal and that it will take about three hours per issue. Lachapelle moved, seconded by Silvis to reimburse that expense through the Communication budget. Hoeling noted that others have donated that service in the past when they have been available to provide that service. Beaulieu reported that the scholarship deadline has been extended. No new applications have been received.

Lachapelle moved, seconded by Beaulieu to adjourn. Meeting adjourned at 2:55 p.m.

Respectfully Submitted,
Abbie Gaffey
CDS Board Secretary